



## REQUEST FOR USE OF GAZEBO FOR PRIVATE FUNCTION

Subject to All Association Rules (see attached)

DATE REQUEST BEING MADE: \_\_\_\_\_

OWNER NAME: \_\_\_\_\_  
Please Print

BUILDING \_\_\_\_\_ UNIT \_\_\_\_\_ PHONE: \_\_\_\_\_

( ) PURPOSE OF EVENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( ) REQUESTED DATE OF EVENT: \_\_\_\_\_

( ) TIME: \_\_\_\_\_ TILL: \_\_\_\_\_ (No later than 10:00 PM)

( ) NUMBER OF GUESTS (including children): \_\_\_\_\_

( ) FOOD SERVED ( ) YES ( ) NO

( ) ALCOHOLIC BEVERAGES SERVED ( ) YES ( ) NO

( ) TABLES NEEDED FROM ASSOCIATION? ( ) YES ( ) NO

( ) D.J. / BAND ( ) YES ( ) NO

OWNER SIGNATURE: \_\_\_\_\_

### ***Office Use Only***

( ) *Management Approval*

( ) *\$100.00 clean-up/damage bond received (may be refundable)*

( ) *Notice posted to residents regarding private function*

( ) *Personal Liability Insurance Certificate provided due to alcoholic beverages*

*Manager Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

## **From: Punta Rassa Rules and Regulations**

### **19. GAZEBO GATHERINGS**

- A. Requests to utilize the Gazebo area for personal functions must be made at least seven (7) working days in advance to the management office, in writing.
- B. Limit the number of guests attending to not more than fifty (50), including children.
- C. A fee of \$100 as a clean up/damage bond is required to be refunded after inspection to make sure there is no damage or clean up by maintenance required. Residents requesting use of the cabana for private use must sign a “hold harmless” agreement.
- D. All current Rules and Regulations will be applicable, especially concerning food and drinks in pool or on pool deck.
- E. The private function cannot interfere with the rights of other unit owners and tenants to utilize the pool and spa area.
- F. A posting of notices in all buildings to inform all residents that a private function will be occurring, which should include time and place, must be done BUT must first have approval from management.
- G. The invited guests must be informed prior to the private function that they must park in the guest parking area.
- H. Personal Liability Insurance Certificates may be required and in an amount to be determined by the Board of Directors. It must be submitted to the management office two weeks prior to the private function if alcoholic beverages are to be consumed.
- I. Clean-up of the area must be completed at the end of the private function and disposed of accordingly.
- J. Limit the number of hours for the function. No function to be held beyond 10:00 PM. (area must be cleaned up and vacated prior to that time). Excessive noise from radios, stereo systems or those in attendance will be cause to terminate the function