

# BEFORE YOU LEAVE PUNTA RASSA...

- DO have the coils checked in your air conditioner. Mold can restrict air flow in your air conditioner and cause mold in the duct work and if not detected early, it's expensive to eradicate.
- DO turn off your water heater and power supply.
- DO give us an emergency contact number if you have not done so.
- DO give us the name of the person watching your unit or caring for your vehicle. We need their name and phone number on file.

**There is NO parking under buildings 2 and 3 while you're gone. Your vehicles must be relocated to the guest parking lot at the front of the property. There is NO switching of under-building parking spots every 14 days when you are not in residence.**

**14 days' notice must be given to the Association if you intend to rent your unit or have guests in your absence.** The renter/guest must appear personally at the management office to identify themselves with proper paperwork to receive a temporary parking permit. Please refer to the Association Declaration. These can be found on the association website along with the proper form(s) for leasing or having guests.

[www.puntarassa.org/forms/information-forms](http://www.puntarassa.org/forms/information-forms)

**Remember - no pets are allowed under any circumstances for any leases LESS THAN 6 MONTHS.**

- DO check with your appliance manufacturer as to leaving your refrigerator door open or closed at a lower temperature setting to avoid compressor failure.
- DO leave at least one fan in your unit running to circulate air.