

RULES FOR CONTRACTORS AND MOVING COMPANIES

The following rules and specifications shall be adhered to by all contractors, moving companies, jobbers and delivery companies. The following shall be complied with but not limited to the rules stated. The following rules shall be in effect for all buildings, roads, grounds, associated attachments and any other structure owned and or operated by the Punta Rassa Condominium Association.

1. Prior to commencing with any work, all contractors, jobbers, or moving companies shall report to the management and/or maintenance office. In no case shall any work be started without permission from management and/or the maintenance offices.
2. Individual condo owners must inform the maintenance and/or management offices concerning any significant work to be preformed in their units prior to it's commencement.
3. In as near as is practical, individual condo owners must inform the maintenance Office of their intention to move or receive any deliveries that require repeated or sustained elevator use. In addition, individual unit owners and renters who move themselves shall obtain an elevator pass key. All major moves or other operations that cause sustained elevator use shall require the use of protective blankets blankets that will be installed by our maintenance personnel. A fee of \$25 shall be charged for said services.
4. Contractors, jobbers and moving compaies, including individual owners or renters shall be responsible for storing, removing and handling of all materials and equipment. Any and all debris shall be removed from the condominium complex. If permission is granted for the use of an approved collection container, it shall be placed in an approved area only. Any clearing, cleaning up, removal or handling of any debris as caused by the aforementioned that results in additional work for in house personnel shall be billed to those parties responsible.
5. In no case shall any outside contractors, jobbers or moving companies use in-house containers for the removal or disposal of debris.
6. Contractors, jobbers and moving companies shall have all necessary licenses, permits, insurance's and acknowledgements of the condominium manager, his offices and/or associated personnel.
7. Except in emergency conditions normal work hours shall not commence before 8:00 A.M. and shall stop at 5:00 P.M. on normal business days. No work shall be preformed on hours and days outside the aforementioned including Saturdays, Sundays, and legal holidays, said exceptions will require a special permit from the property manager's office.

8. Contractors, jobbers, moving companies and individual owners or renters shall use only those elevators as assigned to them. In addition, any repairs to said elevators as caused by their misuse,(ex. Jamming doors or defeating proper operation by other means, resulting in repairs) shall be billed to those parties responsible.
9. Contractors, jobbers, and moving companies shall use or park in those areas assigned to them. In addition, they shall display a current parking permit issued by the management and/or maintenance offices.
10. Contractors, jobbers, moving companies and individual owners or renters shall not use the clothing or shopping carts stored in the buildings for the extended periods as required by their contract work or for moving.
11. Contractors, jobbers, moving companies, individual unit owners and renters shall be responsible for any damage or unapproved changes made to the common elements including all buildings, roads, grounds, associated attachments and any other structure as owned and operated by the Punta Rassa Condominium Association.
12. Installation of tile or other hard surface flooring in living and bed rooms requires installation of a sound barrier system in conjunction with the tile as specified in the Declaration of Condominium.